
Camps Village Hall Committee

Draft Minutes of an emergency meeting held on Wednesday 18th March 2020 at 7.30 pm in the Village Hall. This meeting was called to discuss and decide our initial response to the Coronavirus situation.

Present:

Terry Chapman, Susie Culpin, Linda Shepherd, Beverley Garbutt, Mike Peirson and Dicky Moore. Also attending was Castle Camps Parish Council Chair: Sue Herbert.

Apologies were received from Jo Bishop, Sue Coxall and Caroline Parkinson.

The meeting was chaired and opened by Dicky.

Susie explained that most of our regular hirers were planning to or had already cancelled future sessions. Dicky had done some financial modelling to show our average monthly expenditure and a revised version if we closed the Hall, as attached, indicating that with our current balance we could only survive for less than 6 months if remaining open, but for more than 8 months if closed.

Dicky had prepared a draft letter detailing additional hirer requirements if the Hall was to remain open and Terry had prepared a draft letter for closing the Hall.

The Cambridgeshire ACRE advisory information sheet on Coronavirus was reviewed, which detailed further hygiene, deep cleaning and admin. procedures. It also quoted advice from our insurance company that any business interruption cover would not apply to such a pandemic situation, but that we would not be held liable if an outbreak was traced to the Hall.

After some discussion, it was unanimously agreed by a vote that we should close the Hall from Sunday 22nd March. *(Subsequently, Government have said that general closure of entertainment venues to be from Friday 20th March).*

As recommended by Mike and agreed by all, the closure letter to be amended to give an anticipated reopening date of 1st June, depending on developments.

Terry to urgently revise letter and circulate to committee members for review.

(Subsequently, the letter was approved by majority of members present at meeting and Terry gave sufficient copies to Susie for dispatch.)

Terry to contact the Charity Commissioners to advise them of the closure if required.

Date, place and time of next meeting to be decided.